PTK Meeting – March 1, 2022 /Junta del PTK – Marzo 1, 2022

Agenda/Agenda

Attendance:

Principal Coleman [CharlotteColeman@u-46.org](mailto:CharlotteColeman@u-46.org)

Vice Principal Tovar [josetovar@u-46.org](mailto:josetovar@u-46.org)

Kelly Lockard [Kelly.j.lockard@gmail.com](mailto:Kelly.j.lockard@gmail.com) (Lydia 7th grade)

Angie Lewis [angiel0906@gmail.com](mailto:angiel0906@gmail.com) (Gabriella Lewis 7th grade)

Julia Smith [julialaurettesmith@gmail.com](mailto:julialaurettesmith@gmail.com) (Molly 7th grade)

Call to Order- 7:06 PM Llamado a la orden

Minutes from last meeting approved (Moved by-Ms. Lockard, 2nd by-Ms. Smith)*- N/A-*Minutos de la última junta

PTK minutes and other information about PTK can be found on the Kimball website per Ms. Lockard.

Treasurer’s Report- - Reporte de la Tesorera by Ms. Lewis

* Currently, there is $3,849.78 in the PTK bank account. This year, $1600 was budgeted to teacher appreciation, of which $581.84 has already been spent. $1500 is budgeted for 8th grade party.

Principal’s Report - Ms. Coleman – - Reporte de la directora- Sra. Coleman

* 8th grade recognition will be in person May 25th at 6:30 PM in the Larkin Gym, Kimball staff will plan the ceremony.
* 8th grade ROAR ceremony will be held at the end of the year. It is uncertain if this event will be held in person in the gym or virtually in a webinar, depending on which is more comfortable for covid safety. This assembly type ceremony is for students and staff. It is a fun way to recognize students in front of their teachers and peers.
* Mr. Tovar reports that Loss of privileges (LOP) has been successful. Students’ interest in special activities helps motive them.
* Ms. Coleman discussed the 5 essentials parent survey. Parents, please fill out the survey. Kimball needs a minimum of 20% of parents participating to see the survey results and use the results for planning for the 22-23 school year. The link is below:

<https://survey.5-essentials.org/illinois/?target_name=parent>

* Testing for ISA (Illinois Science Assessment- for 8th grade) is coming to the district March 1st-25th. Kimball’s testing dates will be sent out soon.
* Testing for IAR (Illinois Assessment for Readiness) and MAP (Measures of Academic Progress) will be scheduled in April and May.

Committee Reports - Reportes de comités

Spirit wear Committee-

* <https://stores.inksoft.com/Kimball_MS/shop/home> (Online shop is open)

Fundraising Committee – Recaudacion de fondos –

1. Concessions- a PTK Consensus voted to sell concessions at boys volleyball games.
   * PTK can sell concessions. Food must be prepackaged only- chips, candy, water, gatorade etc…
   * Concessions can be sold at Kimball’s boys vollyball games. There are 5 games: Starting Wednesday at 4:15-6pm April 6th, 13, 20, 27 and one Monday April 11th’
   * Ms. Lockard will get the ice to ice down water and Gatorade ahead of time.
   * Custodian will set up chairs and table.
   * Ms. Lockard has the PTK cashbox and can get petty cash.
   * Mr. Tovar and Ms. Coleman can help open doors and put money away. Consensus voted to do this
2. World’s Finest Chocolates (Ms. Lewis)
   * Has a good profit margin for PTK.
   * Students will be selling $1 bars.  Each case comes with 60 bars.
   * Posters to inform the students can be put up on Monday, March 14th.
   * Parent Letter/Permission Slips will be available to go out on Monday, March 14th – they will be in English and Spanish.
   * Ms. Coleman will let PTK distribute permission slips in 8th period.
   * Students will have a week (by following Friday will be due back)
   * Permission slip will say how many boxes the student will want.
   * Students will have opportunities to get more if needed during the sale time frame.
   * Sale is for two weeks.

Profits:

* + If we sell less than 50 boxes, we are entitled to 40% of the profits = approximately $1,176 minus $95 shipping (based on 49 boxes sold)
  + If we sell greater than 50 boxes, we are entitled to 45% of the profits = approximately $2,400 (based on 100 boxes sold - no shipping costs)
  + The sale will go on for 2 weeks.  Setting a tentative selling date of **March 23rd through April 6th**
  + If Kimball’s students sell more than 100 boxes, PTK will get free shipping.

Suggested prizes for highest sellers.

* + Prizes will be given for top sellers in each grade
  + PTK would like to see if any teachers/deans might be willing to get sprayed with silly string?  Could be a fun assembly moment for the top sellers.
  + More than a case- silly string a staff member (volunteers),
  + Two cases maybe $5 grab bag.

1. Candygrams & crushes for Valentine’s Day- Ms. Lockard-

* Big success, PTK had a $324 profit. It was Fun!
* Suggestions-
  + Deliver during last 20 min during last period, not lunch.
  + Change message tag to make more private message on inside next time.
  + Need more volunteers to help prepare the candy grams put candy on the message. Student pages may be able to help.

School Improvement (School Leadership Team)- Mrs. Coleman

* Looking into various student related data and access to funding to determine how funds should be spent on improving the school.

School Store- Ms. Lockard.

* School Store was open in January during lunch periods 10:30 AM-2PM.
* Students appreciated the School Store and purchased mostly mechanical pencils, tape, pencil bags and highlighters.
* The School Store is a fundraiser for the PTK- does not make much money.
* PTK will run School Store Wednesday, March 16th during lunch periods.
* PTK will need a volunteer for April to run the School Store.

Staff Relations- Ms. Lockard

Teacher Appreciation Week

1. Teacher appreciation week is Monday, May 2nd – Friday, May 6th
2. PTK will need to plan accordingly to the budget
3. Officer Ramirez arranged for Starbucks the morning of Mon, May 2nd
4. Need food recommendations for teacher luncheon on Wed., May 4th - food needs to be there by 10:30AM (UNTIL 2) would be nice if food can be delivered.
5. PTK would like Donuts for Mon., May 2 – Need a volunteer to contact Country Donuts for donations (how many would they be willing to donate and the rest as a discount on a certificate to be used the day of)- get 9 dozen at least.
6. Ideas for other “gifts”, activities, etc. for other days,

* maybe in their mailboxes – parent donations? Teachers/paras/staff 130ish people- but will get exact numbers from Ms. Coleman (student pages can put gifts together if given advanced notice)

1. Need volunteers

* Pick up donuts on Mon., May 2
* Luncheon set up and clean up on Wed., May 4
* Prepare daily “gifts”

1. Need donations

* Baked goods? Ice cream? Popcorn? Candy?
* Drinks for luncheon?
* Napkins/utensils/paper plates?
* Other items

New Business

 8th Grade End of the Year Dance/Party just for 8th graders.

* PTK will need to set a budget for the party
* PTK will need Volunteers to help plan (7th grade parents)
* Come up with decorations/theme?
* Balloon arch from Ms. Kuropas

Adjournment- 8:07 PM /Levanta la session

Motion to adjourn by Ms, Lockard, 2nded by Mr. Tovar

Next Meeting/Proxima junta: Tuesday, April 5, 2022